



Royal Canadian Mounted Police
Gendarmerie royale du Canada

RECEIVED 25 APRIL 2013
Security Classification / Designation
Classification / Désignation sécuritaire

April 17, 2013

Mr. Dennis Young
1330 Ravenswood Dr. SE
Airdrie, Alberta
T4A 0P8

Your file Votre référence
033

Our file Notre référence
A-2013-01118

Dear Mr. Young:

This is in response to your request under the Access to Information Act received on February 18, 2013, in which you seek copies of the minutes of all meetings and conference calls held between and with the Provincial and Federal Chief Firearms Officers between January 1, 2012 and the present.

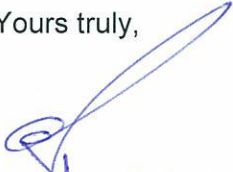
Based on the information provided, a search for records was conducted in Ottawa, Ontario. Enclosed is a copy of all the information to which you are entitled. Please note that some of the information has been exempted under Subsections 16(1), 16(2), 19(1) and 21(1), Paragraph 16(1)(b), and Section 23 of the Access to Information Act. Copies of these exemption sections have been enclosed for your easy reference.

Please be advised that you are entitled to complain to the Information Commissioner concerning the processing of your request within sixty days of the receipt of this notice. In the event you decide to avail yourself of this right, your notice of complaint should be addressed to:

Office of the Information Commissioner of Canada
Place de Ville, Tower B
112 Kent Street, 22nd Floor
Ottawa, Ontario
K1A 1H3

Should you wish to discuss this matter further, contact Cpl. Shauna MacIntyre at 613-843-6904 or by writing at Shauna.MacIntyre@rcmp-grc.gc.ca or the address below. For ease of reference, please quote the file number appearing on this letter.

Yours truly,



Insp. Jeff Hurry, insp.

Michael Jeffrey, Supt.
Departmental Coordinator
Mailstop #61
73 Leikin Drive
Ottawa, Ontario
K1A 0R2

attach.



s.19(1)

Record of Decisions
Chief Firearms Officers Teleconference
April 10, 2012

Canadian Firearms Program

ATTENDANCE

	National Headquarters
Sgt. Wendy Verrechia (chair person) - Yes	
Genevieve Desfossés - Yes	
Françoise Lang - Yes	
Leopold Goma - Yes	
Nicole Boucher - NO	
Robert Mackinnon - No	
Scott McDougall - No	
Joel Smith No	
Christa Delaney Yes	
Stephanie Walsh- No	CBSA
Jean Marc Robichaud- Yes	FSD
Christine Henderson - Yes	
Karen Movatt (Mantloha and Numanvu) - YES	CFO- Federal (Opt- Outs)
Sandy Ervin (SK)- YES	
Terry Hamilton (BC) - No	
Patricia Adey (NF&L) - Yes	CFO- Provincial (Opt- Ins)
	(PEI) - Yes
	(NS) - Yes
	(NB) - Yes
	(QC) - YES
	- No

Prepared under the provisions of the Access to Information Act / Révisé en vertu de la Loi sur l'accès à l'information

Discussion Items	Actions / Announcements	Follow-up / Action Required
<p>Item # 1: Post C-19: The final script for CPS, CFO's and CFR after Bill C-19 was brought into force on April 5, 2012.</p>	<p>A Teleconference was held on Apr. 10, 2012 at 1:00p.m. At issue: The final script for CPS, CFO's and CFR after Bill C-19 was brought into force (Apr. 5, 2012); and particularly Question #11. Question # 11 (A): If the license status is valid in CPIS Answer: The person you have indicated has a license</p>	<p>Question: Is there anything about licensing coming out the NHQ? Answer: Even though there is a bulletin up on the web for the business audiences letting them know there are changes to C-19, there will be, as a courtesy to our clients, additional faxes and emails that will follow. There is also a brochure being developed to that effect.</p>

<p>Item # 2: Gun Shows Report</p>	<p>Wendy to get Linda Sevigny to discuss the options and the progress report</p>	<p>Wendy to review the script with Krista and get legal advice.</p>
<p>Item on Trigger Locks from the last Teleconference</p>	<p> <ul style="list-style-type: none"> • Quebec will not be included in that distribution list. Faxes and emails should not be sent to business in Quebec pending the court's decision. <p>Question # 8: the last sentence on the script states: All previously registered non-restricted firearms records in our databases <u>have been removed</u>. It should read <u>will be deleted</u> as required by the new legislation instead</p> <p>Same for Question#9 and 10</p> <p>Question # 11(E): If the address provided by the SELLER (for (BUYER) is different from what CFIS shows, attempt to confirm buyer's correct address and enter in CFIS. Who are we going to confirm it with?</p> <p>Question # 12 (A): Same thing with the last line of the 1st paragraph, it should say <u>will be made inactive</u></p> <p>Question # 13 (A) and 13(B): Same thing as Question 12 (Will be)</p> <p>Question # 19: Will these changes affect the amnesty in place? The response should be expanded to state it applies only to individuals in the possession of unregistered non-restricted firearms who are taking steps to comply and who had firearm licenses that had expired after January 2004.</p> <p>Question # 21: It was suggested that in the 2nd paragraph to take away A21 (Long and Short answer) and add that the seller has to advise the buyer to contact the CFO Office.</p> <p>Question: What happens if someone gets pulled over by the police and does not have the registration certificate to his non restricted firearm?</p> <p>Question: Is there going to be a specific number on the Call Center menu that people can select to confirm the license number if they are going to transfer?</p> <p>Answer: Some options are being added to the menu, and the menu is finalized they will share with the CFOs Offices.</p> </p>	<p>Wendy will follow up with Krista and the appropriate people to make the changes to the script</p>

<p>Item from the last Teleconference - Subject of Complainant (Wendy Verrecchia)</p>	<p>• When an individual is coded 'Subject of a Complainant', a not generate a if it matches UCCR codes. • We asked PROS to do a query for us to see how many files are matching our UCCR codes that have been coded as "Subject of Complainant" according to section 5 of the FA to see the number of that are not being generated before initiated contact with CPC to change business rule.</p>	<p>Wendy will keep people posted</p>
<p>Item from the last Teleconference -</p>	<p>• There might be a push for concealed carrying some time down the road but with the recent event in Florida, several states are re-thinking the "Stand your Ground" law.</p>	
<p>Item #4 : Round Table (Wendy Verrecchia)</p>	<p>Question: Individuals whose POLs have expired but they did not renew, and have called back prior to C-19 to obtain a new POL, will they be given the opportunity to take a POL again? Question: What the RCMP members are being told in regards to releasing a non-restricted firearm from the vault? Question for Quebec: What they are planning to do with individuals that buy guns from businesses in Quebec but reside outside of Quebec? Answer: CFO office in Quebec is waiting for the court decision before they can proceed Question for Quebec: Businesses in Manitoba want to know whether guns that are being shipped to Quebec need to be registered in Manitoba or in Quebec once they receive them. Answer: CFO office in Quebec is waiting for the court decision before they can proceed Question: Businesses in Manitoba want to know how to verify whether the firearm has been stolen with no transfer now to flag it? Answer: Develop a partnership with the local Police they can run a report by the serial number in CPC and see whether it has been stolen.</p>	<p>Added to Wendy's To Do List. Added to Wendy's To Do List. Wendy to seek legal advice on this as well.</p>

THE NEXT TELECONFERENCE WILL BE ON MAY 8, 2012 AT 1:00 P.M. (OTTAWA TIME)



Record of Decisions
Chief Firearms Officers Annual Conference
 Feb. 7 and 8, 2012
Canadian Firearms Program

ATTENDANCE	
A/Commr. Pierre Perron - YES	National Headquarters
Sgt. Wendy Verrechia - YES	
Geneviève Desjossés - YES	
Françoise Lang - YES	
Leopold Gona - YES	
Scott McDougall - YES	
Nicole Boucher - YES	
Robert Mackinnon - YES	
Linda Sevigny - YES	
Glenn Duncan - YES	
Hwan Lee - YES	
Joel Smith - YES	
Sharon Walter - YES	
Nicole Robichaud	
Supl. Gilles Maillet and S/Sgt. Jean Marc Robichaud - YES	RSD
Karen Mowatt (Manitoba and Nunavut) - YES	CFO Federal (Opt- Outs)
Sandy Ervin (SK) - YES	
Terry Hamilton (BC) - YES	
Pamela Adey (NF&L) - YES	CFO Provincial (Opt- Ins)
(PEI) - YES	
(NS) - YES	
(NB) - YES	
(ON) - YES	
(OC) - YES	

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Discussion Items	Actions/Announcements	Follow-up/Action Required
<p>Day 2: Feb. 8, 2012</p> <p>Presentation 1 – Initiatives (Glenn Duncan)</p>	<p>A breakdown of firearm related Statistics made available through the CFP's Geographic Firearms Profile Report was presented for Canada. Should CFOs wish to receive this report on a regular basis, or have it sent to policing partners, please contact Glenn Duncan at: Glenn.Duncan@rcmp-grc.gc.ca</p> <ul style="list-style-type: none"> • Glenn will travel to the Maritimes in early spring and deliver training to NB, PEI and NS during their annual meetings. • Arrangements for Quebec and Ontario for training require scheduling. 	<p>Glenn Duncan</p>
<p>Presentation 2 – Information Technology/ Five-Year Strategic Plan (Rob MacKinnon)</p>	<p>Presentation on Five year plan</p> <p>RWRS- Address Query Accessibility Rob will follow up with Gilles but any suggestions are welcome</p>	<p>Rob MacKinnon/Gilles Maillet</p>
<p>Court Cases</p>	<ul style="list-style-type: none"> • Roggie decision states forfeit or seized firearms in the possession of Police at time of forfeit order are deemed to be not in the possession of owner and must be returned. This impacts police actions. • to advise if Ontario will appear and results either way will be sent to Wendy Verrecchia for dissemination. 	<p>Wendy Verrecchia</p>
<p>21 Items- Priorities (Wendy Verrecchia)</p>	<p>Reactive Business committee, will include Fran Lang Formally agreed all CFOs standardized business license conditions. Review Business Inspections to develop standard for all.</p> <p>Range Inspections – Guidelines are complete but will be reviewed</p>	<p>Wendy Verrecchia</p>

	<p>Safety Training – Verification if the safety manual can be placed online. Several issues copyright some delivery agents charge for cost recovery Wendy Verrecchia will look into the feasibility</p> <p>Communications Will discuss a form letter to make available addressing licensing to deliver for gun shows.</p> <p>Continuous eligibility for non-resident PAL holders – Verify if possible to put in place a NCIC terminal at FSD to perform eligibility checks</p> <p>Enhanced Screening questions– Provide feedback concerning proposed question changes for reference interview. Once collected questions will go to legal for opinion</p>	<p>Wendy Verrecchia</p> <p>Wendy Verrecchia/ Scott McDougall</p> <p>Wendy Verrecchia / Gilles Maillet</p> <p>Jean Marc Robichaud</p>
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Record of Decisions
 Chief Firearms Officers Teleconference
 December 12, 2012
 Canadian Firearms Program

ATTENDANCE

National Headquarters	
Rob O'Reilly (chair person) - Yes	
Sgt. Wendy Verrecchia - Yes	
Primoise Lang - Yes	
Geneviève Desfossés - Yes	
Leopold Goma - Yes	
Grace Zhang for Nicole Boucher - Yes	
Eleanor Westcott - Yes	
Christa Delaney - Yes	
Eric Huberdeau - Yes	
Jean Marc Robichaud - Yes	FSD
Janelle Baluk for Karen Mowatt (Manitoba and Nunavut) - Yes	CFO Federal (Op-Ins)
Sandy Ervin (SK) - Yes	
Terry Hamilton (BC) - Yes	
Dan Margotiaux (Alberta and North West Territories) - Yes	
Pamela Adey (NF&L) - Yes	CFO Provincial (Op-Ins)
	(PEI) - Yes
	(NS) - Yes
	(NB) - No
	(QC) - Yes
	(On) - Yes

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Discussion Items	Actions / Announcements	Follow-up / Action Required
<p>Item # 1: In-Site Application (Rob O'Reilly)</p>	<ul style="list-style-type: none"> Newly launched and now available online Quarterly Reports on Appendices C and E for Opt-In Provinces. The form number is 9001. CFOs are encouraged to use it for reporting next quarter This reporting tool will help transition from paper based reporting to online reporting; and can be used for next quarter reporting Should there be issues with the application, CFOs may report them to the Director of CFOs Ops to be fixed. 	
<p>Item # 2: Next CFOs face-to-face Meeting</p>	<ul style="list-style-type: none"> It would be preferable to hold the meeting around the same time as last year, possibly in Ottawa. Seeking agenda item and dates 	<p>Leopold to follow up</p>
<p>Item # 3 Gun Shows Regulations</p>	<ul style="list-style-type: none"> Proposed Regulations have been repelled and Q&As sent out still does not have access to CFIS due to Clearance Issues Facing some security issues that coincided with arrival and the intention to change CFO Office location. Threat issues will be addressed in Atlantic region shortly 	<p>Rob O'Reilly to follow up</p>
<p>Update on Training (NS CFO Office)</p>	<ul style="list-style-type: none"> raised the issue of training for the Nova-Scotia CFO Office. 	<p>Rob O'Reilly to follow up</p>

<p>Ontario Court of Appeal</p>		
<p>Operational Efficiency Review</p>	<p style="text-align: center;">CFOs (Opt-Outs Only)</p> <ul style="list-style-type: none"> Operational Efficiency Review for the Saskatchewan CFO Office is complete. With the results, a dialogue on the roles, responsibilities and structure will be initiated. Currently underway in Alberta The same reviews will be done for each CFO office in the new year 	<p>CFOs to comment on the job descriptions</p>
<p>Review of Job Description (PM-03) – Firearms Officer</p>	<ul style="list-style-type: none"> A revised and updated version of the PM-03 (Firearms Officer) job description based on the RCMP national Generic Work Description for Firearms Officer was sent to CFOs. Waiting for Comments. Also, Wendy reached out to the CFO Offices to complete the CR-04 review. 	
<p>DRP and its Impacts/ Staffing</p>	<ul style="list-style-type: none"> The intent is not to affect occupied positions, impact felt on vacant ones Staffing: Margaret and France are working in concert with the National Vacancy Management Unit (NMVU) to address staffing issues. Manitoba CFO Office and the NHQ agreed on having a member to second us in V Division and one member has been identified. 	
<p>CFP Ops. Manual Update</p>	<ul style="list-style-type: none"> Francoise is currently working on the CFP Ops. Manual that will be subsidiary to the RCMP Manual. There will be an update on the table of content, drafted chapters etc. Awaiting comments on the chapters Everything should be completed by the end of this fiscal year. 	

<p>Video Conferences</p>	<ul style="list-style-type: none"> • CFO officers are urged to send in their requirements on what they would like to acquire ASAP, if not already done. 	
<p>Ontario Gun Shows</p>	<ul style="list-style-type: none"> • An MPP from Ontario wrote to the CFP regarding out-dated material being distributed at gun shows. Please ensure that all your pamphlet and information is current. If not, do not hesitate to contact us and we will provide you with up-to-date material, or where to acquire it. 	
<p>PROS</p>	<ul style="list-style-type: none"> • Wendy to meet with PROS people • The policy is being rolled out slowly 	
<p>CFO Safety Course</p>	<ul style="list-style-type: none"> • The revisions of the Student Manuals are done (in French) • A meeting with 2 original drafters is scheduled for January 2013 • The exams have been reviewed and almost done • Still working on the Instruction Manual and Power Point presentation • We are hopeful that the new material will be available in the Fall. 	
<p>Round Table</p>	<ul style="list-style-type: none"> • Pam wishes that the eligibility list of candidates (PM-03) which expires on March 31, 2013 be extended – reminding other CFOs <p>Also, Pam wishes that a formal message from the Director General or the Director be sent to employees to reassure them that their jobs are not threaten by OE review</p>	<p>Rob will look after this</p>

THE DATE THE NEXT TELECONFERENCE - TBD



Record of Decisions
Chief Firearms Officers Teleconference
 January 10, 2012
Canadian Firearms Program

ATTENDANCE

	National Headquarters
Sgt. Wendy Verrecchia (chair) - YES	
Geneviève Desfossés - YES	
Françoise Lang - YES	
Leopold Goma - YES	
Nicole Boucher - NO	
Robert Mackinnon - YES	
Glenn Duncan for Scott McDougall - YES	
Joel Smith YES	
Christa Delaney YES	
Stephanie Walsh- NO	CRSA
Jean Marc Robichaud- YES	FSD
Dixie and Stephen for Karen Mowatt (Manitoba and Nunavut) - YES	CFO- Federal (Opt-Outs)
Sandy Ervin (SK) - YES	
Terry Hamilton and Stephen Cojucio- BC - NO	
Pamela Adey and Garry Gabriel (NF&L) - YES	CFO- Provincial (Opt-Outs)
	(PEI) - YES
	(NS) - YES
	(NB) - YES
	(QC) - YES
	- YES

Discussion Items	Actions / Announcements	Follow-up / Action Required
<p>Item # 1: Review of the Minutes from the last Teleconference (Wendy Verrecchia)</p> <ul style="list-style-type: none"> • Upcoming Conference Details (Wendy Verrecchia) • Taurus Locking Device 	<p>Minutes were approved</p> <p>An update on C-19 and its impacts on the CFP will be provided at the conference</p> <ul style="list-style-type: none"> - The agenda will be sent out shortly. - CFOs requested to submit agenda items - Explanation of travel and expenses will be sent out shortly, OPT outs submit 835 for approval - <i>Taurus locking System.</i> It is an acceptable locking device and does meet the regulations. Most locking devices even combinations meet the regulations for purpose, the issue is that all of the devices either have the same key or combination 	
<p>Item # 2:</p> <ul style="list-style-type: none"> ▪ Status of Firearms Safety Training Project ▪ Update on the status of CBSA's intention to provide agency firearms to staff for recreational/competitive shooting purposes (Wendy Verrecchia) 	<ul style="list-style-type: none"> - The deadline will be met. - The instructor's manual is not completed but expected delivery is the first half of 2012 - The testing rigor for those who challenge the course - A new scoring grid with penalty deductions has been added, as per our agreement following the Val-David seminar - This is CBSA's responsibility under their Use Of Force Policy. CBSA has to make sure they have a Use Of Force Policy that reflects the regulations and requirement of the law. - If CFOs receive a call from an agent or their officer to ask for permission, we should be referring them to the Use Of Force Policy. - If a CBSA agent or regional office calls refer them to their Use Of Force Policy center. <p>Data can be captured and is not time sensitive. INSITES can use date criteria to provided historical data. This is incorporated in our plan for assessment of C-19</p>	<p>Wendy Verrecchia</p>
<p>Item# 3: Analysis of benchmark for C-19 impact on CFP activities (Glenn Duncan /for Scott McDougall)</p>		

Item #4 : Round Table (Wendy Verrechia)	No new items meeting adjourned	
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THE NEXT TELECONFERENCE WILL BE ON MARCH 13, 2012 AT 1:00 P.M. (OTTAWA TIME)



Record of Decisions
Chief Firearms Officers Teleconference (Opt-outs only)
 March 5, 2012

Canadian Firearms Program

ATTENDANCE

National Headquarters	
Wendy Verrecchia (chair) - YES	
Genevève Desfossés - YES	
Leopold Goma - No	
Glen Duncan - YES	
Helene Boulet - YES	
Karen Mowatt (Manitoba and Nunavut) - YES	CFO Federal (Opt-Outs)
Sandy Ervin (SK) - YES	
Terry Hamilton and Stephen Cojuno- BC -YES	
Pamela Adey and Garry Gabriel (NFL & LB) - YES	

Discussion Items		
Item # 1: ULQA (Helene Boulet)	<i>Actions / Announcements</i>	<i>Follow-up / Action Required</i>
	<ul style="list-style-type: none"> ▪ We are implementing a new ULQA system ▪ Only 2 items will be audited to give all offices the chance to get familiar with the tool ▪ Steps to be followed are in the user's manual ▪ At any time we can contact Helene Boulet should we have any questions 	<p>Wendy to review the user's manual and retract the info pertinent to CFOs offices</p> <p>1393 to be audited, second item to be decided between CFOs and Wendy</p>
Item # 2: Re-Organization (CR-04 to PM-01) (Wendy Verrecchia)	<ul style="list-style-type: none"> ▪ Wendy sent out the new Work Description for PM-01 to all CFOs. No comments brought forward ▪ Class and Org is providing guidance in process 	<p>Wendy to set up a teleconference with all CFOs office to explain the up-coming changes. Only one</p>

	<ul style="list-style-type: none"> ▪ Eric Huberdeau is starting on April 1st, to assist with the workflow/workload analysis 	<p>teleconference will be held instead of one in each province to assure the same message is conveyed to all employees at the same time</p>
<p>Item# 3: Range Inspection Training (Wendy Verrecchia)</p>	<ul style="list-style-type: none"> ▪ A message was sent asking for the number of people interested in following the course. The course will be recorded in HRMIS under "other training" BC and AB to train together in Edmonton, MAN and SK at Depot, NFL to be confirmed. Nova Scotia, PEI and New Brunswick to join NFL, at their own costs Mike Mussolum is working on setting up dates for up-coming courses. 	<p>CFOs have identified number of employees to take the course must ensure it is reflected on their ILPs.</p>
<p>Item #4 : PROS (Wendy Verrecchia)</p>	<ul style="list-style-type: none"> ▪ "Firearms Disclosure" was removed from Info Source. Have to fix the issue ▪ Roll out is anticipated to commence for all provinces in August 	<p>2 employees per office can take the PROS Supervisor course (fill ILPs accordingly)</p>



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Record of Decisions
 Chief Firearms Officers Teleconference
 March 6, 2012

Canadian Firearms Program

ATTENDANCE

Sgt. Wendy Vertecchia (chair) - YES	National Headquarters
Genevieve Desfossés - YES	
Françoise Lang - YES	
Leopold Goma - NO	
Nicole Boucher - NO	
Robert Mackinnon - NO	
Scott McDougall - YES	
Joel Smith YES	
Christa Delaney YES	
Jeann Marie Robichaud- NO	RSD
Carol Stoik for Karen Mowatt (Manitoba and Nunavut) - YES	CFO Federal (Opt- Quts)
Sandy Eyrin (SK) - YES	
Terry Hamilton - BC - YES	
Pamela Adey (NF&L) - YES	CFO P provincial (Opt- Jus)
(PEI) - NO	
(NS) - YES	
(NB) - NO	
(QC) - YES	

Discussion Items	Actions / Announcements	Follow-up / Action Required
<p>Item #1: Trigger Locks up-date (Wendy Verrechia)</p>	<ul style="list-style-type: none"> • Trigger locks have been ordered. Half of them will be delivered before March 15, 2012. 	<p>Follow-up / Action Required</p> <p>Once we hear back from vendor, Genevieve will coordinate with CFO offices for delivery</p>
<p>Item #2: Communication for Gun Shows (Wendy Verrechia)</p>	<ul style="list-style-type: none"> • An informative pamphlet is now being approved by the DG. Once approved, it will be sent out to local printers and get distributed. Turnaround will be quick. 	
<p>Item #3: – Subject of Complaint (Wendy Verrechia)</p>	<ul style="list-style-type: none"> • When an individual is coded 'Subject of a Complaint', a has to be created. We came to realized it is not always the case. We are working with CPIC to change the business rule. 	<p>Wendy will follow-up with CFOs once the business rule is changed</p>
<p>Item #4: Condition #13 on Standard Business License Conditions (Sandy Ervin)</p>	<ul style="list-style-type: none"> • Subject is to be referred to the business committee. 	<p>All CFOs are to note their comments and send them to one CFO sitting on the Business Committee. Feedback to be provided at the next CFO teleconference</p>
<p>Item #5: Performance Initiatives follow-up (Wendy Verrechia)</p>	<ul style="list-style-type: none"> • Following up on Glenn Duncan's presentation the last CFO Conference, we are still awaiting for your comments on the new Performance Initiative. • There was a possibility that Glenn could provide training to the Atlantic Conference. 	<p>to provide Glenn Duncan with dates of the conference</p> <p>All CFOs to provide comments to Glenn Duncan</p> <p>Wendy to inform the RCMP's Online Research Unit to track down the issue</p>
<p>Item #6: Round Table</p>	<ul style="list-style-type: none"> • 	

THE NEXT TELECONFERENCE WILL BE ON APRIL 10, 2012 AT 1:00 P.M. (OTTAWA TIME)

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Discussion Items	Actions / Annonciations	Follow-up / Action Required
<p>Open discussion on matters related CFOs</p>	<p>A CFOs Teleconference was called on May 8, 2012 at 1 : 00 p.m. (Ottawa Time). Although there was no agenda items, there was an open discussion on a range of issues related to CFOs activities starting with:</p> <ul style="list-style-type: none"> • Changes have been made to the script to better reflect the amendments brought forward by CFOs. Example , the wording have been was changed to will be • Buyer to contact CFOs when dealing with individuals with expired licenses • Non-resident declaration – Still waiting on CBSA legal advice • On the question of what a police officer should do when he/she stops an individual with a firearm, the same procedures currently in place will still apply. <p>Question: Are we going to talk about the Business Ledger?</p> <p>Answer: At this point, Wendy is collecting information in order to produce an historical document that will provide background and justification on business ledger.</p> <ul style="list-style-type: none"> • On injunctions from provinces outside Québec, we are still waiting on the courts. We will communicate the outcome once everything is settled. <p>Annual Seminar of all CFOs</p> <ul style="list-style-type: none"> • Québec will host a 4 days seminar on firearms. There will be a variety of activities ranging from presentations to Access to information session. • <i>_____</i> will also make presentations on behalf of the RCMP. All the CFOs are welcome. 	<p><i>_____</i> to forward the of activities about the event to Wendy</p>
<p>Round Table</p>		

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	<ul style="list-style-type: none">• It appears it will come down to what do we do with the information collected through the ledger or do the ledgers stay with businesses or the CFOs.• As for the letter itself, we need to take time to digest its content. <p>Question/Concerns: Are we on the compliance business side or there is still room for the federal government enforcement business when it comes to non restricted guns or if the legislature will remove that authority from CFOs to conduct inspections.</p> <p>Question: Are all the provinces being approached by the media?</p> <p>Answer: Some like Saskatchewan and Nova Scotia have been approached by the media. In each case they referred the media to the RCMP communications Center in Ottawa.</p> <ul style="list-style-type: none">• Scott reminded CFOs especially Opt-Outs that all questions related to bill C-19 and its impacts should be sent to the RCMP communications center in Ottawa even though there is proof that the questions have been redirected to the Public Safety Minister office.• Brian will prepare a response to the minister in reaction to the letter. <p>All agreed to wait for the DG response after he consults with the commissioner and the RCMP legal team. Also, some CFOs asked for a copy of the letter.</p> <p>One last point on Gun shows: After attending gun shows, the impression Brian got was that for some individuals, there is no more guns control in Canada.</p>	
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Record of Decisions
 Chief Firearms Officers Teleconference
 October 9, 2012
 Canadian Firearms Program

ATTENDANCE

National Headquarters	
Rob O'Reilly (chair person) - Yes	
Sgt. Wendy Verrecchia - Yes	
Françoise Lang - Yes	
Geneviève Desfossés - Yes	
Leopold Goma - Yes	
Grace Zhang for Nicole Boucher - Yes	
Erin Brookes - Yes	
Constance Carloti - Yes	
Robert MacInnon - No	
Scott McDougall - Yes	
Anselme Allah - Yes	
Christa Delaney - No	
No	FSD
No	
	CFO Federal (Opt-Outs)
Karen Mowatt (Manitoba and Nunavut) - Yes	
Sandy Ervin (SK) - Yes	
Ken Kembel for Terry Hamilton (BC) - Yes	
Dan Magotiaux (Alberta and North West Territories) - Yes	
Pamela Aday (NF&L) - Yes	
	CEO Provincial (Opt-Ins)
	(PEI) - Yes
	(NS) - No
	(NB) - Yes
	(QC) - Yes
	(On) - Yes

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Page 23
is not reviewed
n'est pas revuee

	<ul style="list-style-type: none"> updated. There will be consultations with the CFOs. Scott and Anselme will visit CFOs' in the second week of November. 	
Item # 5 Budget	<ul style="list-style-type: none"> Individual budget will be sent to each CFO No access to the budget for CFOs through TEAM. Only the DG is granted access and can manage the viewing access for CFOs 	Genevieve to follow up
Item # 6 Position Reviews	<ul style="list-style-type: none"> The Operational Efficiency Study in the Saskatchewan CFO Office to be conducted October 15-19. Should provide a good picture of the job descriptions (CR-04, PM-03 and AS-02 etc) and related duties. 	
Item #7 Training	<ul style="list-style-type: none"> Wendy met with L&D to put together a package to fulfill our needs in terms of training. There will be consultations and a committee to look at the training. In January, a pilot project will be initiated. Everything should be complete before the end of the current fiscal year. The spreadsheet set up by Wendy during the budget exercise on the LLPs was returned to CFOs. It shows what was approved and what was not. Any additional training outside of what was approved on the spreadsheet will have to be discussed with Rob. 	
Item # 8 Round Table	<ul style="list-style-type: none"> There will be an announcement in a form of a Business Bulletin coming out soon on phase II which is the deletion of non-restricted firearm registration records (except those for Quebec). From Oct. 26 to 29th, 2012 (4 days), some of our internal systems such as CFIS, IWS, BWS and PWS will not be available during the deletion phase. 	

THE NEXT TELECONFERENCE WILL BE ON Nov. 13, 2012 AT 1:00 P.M. (OTTAWA TIME)

Pages 25 to / à 31
are not relevant
sont non pertinentes



Record of Decisions

Federal CFOs Conference – Miramichi (NB) September 5-6, 2012

Canadian Firearms Program

ATTENDANCE

	National Headquarters
D/Commr. Peter Henschel (SPS)	
Mario Panizon (SPS)	
A/Commr. Pierre Perron (CFP)	
Hawn Lee (CFP)	
Rob O'Reilly (CFP)	
Geneviève Desfossés (CFP)	
Wendy Verrecchia (CFP)	
Robert MacKinnon (CFP)	
	CFO, Federal (Op- Out)
Karen Mowatt (MB & NT)	
Sandy Ervin (SK)	
Dan Magotiaux (AB & NWT)	
Terry Hamilton (BC & YK)	
Pamela Adey (NF&L)	
	GPS
Supt. Gilles Maillet	
S/Sgt. Jean-Marc Robichaud	
Christine Henderson	
Sylvie Thériault	
Jamice Turbide	
Shannon Hallihan	

Federal CFOs (Opt-Outs) Conference – Miramichi, New-Brunswick – Sept. 5, 2012

Agenda Items	Question/Comments/Issue	Decision/Follow-up
Opening		
CPS Presentation	<p>Sandy Ervin</p> <ul style="list-style-type: none"> Updating the Reference Manual is time consuming <p>Pam Adey:</p> <ul style="list-style-type: none"> The Reference Manual should be available to all jurisdictions. NFL does not have access to it so they don't have the latest statistics on Safety Training 	<p>Christine Henderson to follow-up</p> <p>Gilles Maillet confirmed there is a lot of data entry to be done on Safety Training stats</p>
DRAP and Staffing/ Roundtable and Questions	<p>Sandy Ervin</p> <ul style="list-style-type: none"> Communications need to be improved. In several instances, businesses inform CFOs on the changes instead of the other way around <p>HR</p> <ul style="list-style-type: none"> CFOs do not know what in the works about HR related issues. <p>Pam Adey</p> <ul style="list-style-type: none"> Had two inspectors from Ontario CFO office conduct range inspections in NFL using equipments that produced results that are different from the ones done manually. <p>Q: Can we have this type of equipment too? A: Yes.</p> <p>HR</p> <p>Delays in processing staffing requests (acting) Employees not getting paid on time for their acting.</p> <p>Dan Magotiaux</p> <p>HR</p> <ul style="list-style-type: none"> Alberta has the highest number of vacancies. NVMU has to be made aware that those positions need to be staffed. <p>Budget</p> <ul style="list-style-type: none"> Dan wanted to know what his budget is. 	<p>The Deputy approved the usage of the new technology and encouraged CFOs to purchase the software</p> <p>Rob O'Reilly to follow up with kit and Clothing</p> <p>Rob O'Reilly will send the approved budget to each CFO</p>

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Federal CFOs (Opt-Outs) Conference – Miramichi, New-Brunswick – Sept. 6, 2012

Agenda Items	Question/Comments/Issue	Decision/Follow-up
<p>CFO Presentation on regional issues</p>	<p>Pam</p> <ul style="list-style-type: none"> • Not enough information coming from Ottawa (communications need to be improved on issues such as HR etc.) • Acting pay: The waiting period is not acceptable – It's taking too long to process. An employee has filed a grievance as a result. • Job description review: CFO were not involved in the re-write process • Integrated Support Services Officers (ISSO): Their job description is not what they were originally doing before joining the RCMP • Operations Coordinator's job description has to be reviewed <p>Budget</p> <ul style="list-style-type: none"> • CFOs needed to know their respective budgets. They requested a signed copy. <p>Q: Are the SOPs on the CFO Operations National Policy completed yet?</p> <p>A: It's still work in progress.</p>	

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- 4 -

	<p>Q: What is the status of PROS?</p> <p>A: Wendy has the draft of the SOP</p> <p>Management Process: It's a useful tool however, CFIS does not support it enough.</p> <p>Q: Quarterly report was supposed to provide figures online, what is the status?</p> <p>A: The online access was created and tested.</p> <p>Q: What's the status of the legal opinion that was sought in August 2011?</p> <p>A: The legal opinion was delivered with some delays due to the legal resources being deployed to the study and follow-up of C-19.</p> <p>Karen Mowatt</p> <ul style="list-style-type: none">• Staffing is a big issue in Manitoba. There is a need to staff the Nunavut position and provide safety training. <p>Dan Magotiaux</p> <ul style="list-style-type: none">• Staffing is an ongoing issue in AB/NWT CFO office. The health of employees has become an issue. They are less satisfied and the service level is critical.• Enquired about his budget. He never received the final copy. <p>Terry Hamilton</p> <ul style="list-style-type: none">• Lack of supervisors is affecting the operations. The number of employees on sick leave is on the rise creating backlogs as a result.• On the communications side, she was not made aware of the recent job posting. She never saw the UIQA results	<p>Rob O'Reilly will send the final budget</p> <p>The UIQA results will be shared</p>
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	<ul style="list-style-type: none"> • A lawsuit from the family in on its way. 	
<p>Review of the Alberta Project</p>	<p>Pam</p> <ul style="list-style-type: none"> • On the new procedure, it would be beneficial to the CFP to give all employees a presentation on how to process under the new policy process a under the new policy. <p>Sandy</p> <ul style="list-style-type: none"> • Suggested to do a better job in explaining the new procedures <p>Gilles Maillet</p> <ul style="list-style-type: none"> • Suggested to send one vacant position by the CFO office to Miramichi to fill a team that could alleviate backlog issue so that FOs can focus on activities they have been neglecting over the last year. 	
<p>Review of the Alberta Project (Cont'd)</p>	<p>Sandy</p> <ul style="list-style-type: none"> • Suggested to do a better job in explaining the new procedures <p>Gilles Maillet</p> <ul style="list-style-type: none"> • Suggested to send one vacant position by the CFO office to Miramichi to fill a team that could alleviate backlog issue so that FOs can focus on activities they have been neglecting over the last year. <p>Terry</p> <ul style="list-style-type: none"> • Strongly suggested to get employees involved in the decision making process <p>Pam</p> <ul style="list-style-type: none"> • We have to realize all the CFO offices do not function the same way. The positions are also different. • Before CFOs agree, they would like to see Sandy's Business case first 	

	<ul style="list-style-type: none"> • Laura Myles and Dean Fowle will have to visit all the CFO offices to assess their respective needs. The process has to be inclusive 	
Every Employee Engaged	<p>Pam</p> <ul style="list-style-type: none"> • Requested to have the commissioner's message sent electronically. • Wendy Verrecchia is currently working on developing an investigative course at Depot. 60% of the work has already been completed. • Sandy sent some of his staff to Ontario to attend the Range Inspection Training. He received a good feedback • Wendy to go to Orillia to see if and how this course can be adopted by the RCMP 	<p>Rob O'Reilly agreed to send the memo electronically to all CFO offices. He also requested that a confirmation by all CFOs that they had the conversation with all their employees.</p>
Training	<ul style="list-style-type: none"> • Pam Adey stated that she never received the approved, disapproved or amended list of courses on the ILPs • An excel spreadsheet was sent to CFOs with a list of courses showing what was approved, disapproved or amended based on the ILPs • Rob noted that there is a lack of standardization in ILPs and suggested to use the step-by-step process described on the Learning and Development website a reference tool. 	<p>The Range Design and Construction Guidelines document needs to be revised as soon as possible. We will have to look at the Use of Force as well.</p>
ILPs	<p>Genevieve Desfossez:</p> <p>It was requested that CFOs (including themselves) send a list of their FOs information. The list should include the first and last name, sex, HRMIS number and the jurisdiction (province & Territory)</p>	
ID Cards		

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