



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification / Designation
Classification / Désignation sécuritaire

RECEIVED
22 JAN 2014
[Signature]

JAN 13 2014

Mr. Dennis Young
1330 Ravenswood Dr. SE
Airdrie, Alberta
T4A 0P8

Your file Votre référence
043

Our file Notre référence
GA-1516-3-04023/13

Dear Mr. Young:

This is in response to your request under the Access to Information Act received on June 28, 2013, seeking a copy of the Historical document for justification of a business ledger.

Enclosed is a copy of all the information which you requested.

Please be advised that you are entitled to complain to the Information Commissioner concerning the processing of your request within sixty days of the receipt of this notice. In the event you decide to avail yourself of this right, your notice of complaint should be addressed to:

Office of the Information Commissioner of Canada
Place de Ville, Tower B
112 Kent Street, 22nd Floor
Ottawa, Ontario
K1A 1H3

Should you wish to discuss this matter further, contact Ms. Crystal Holub at (613) 843-5216 or by writing to Crystal.Holub@rcmp-grc.gc.ca or the address below. For ease of reference, please quote the file number appearing on this letter.

Yours truly,

[Signature]
Michael Jeffrey, Supt.
Departmental Coordinator
Access to Information and Privacy Branch
Mailstop #61
73 Leikin Drive
Ottawa, Ontario
K1A 0R2

Encl.

Canada

**Pages 1 to / à 2
are not relevant
sont non pertinentes**

Business Licence Conditions – Record Keeping
May 22, 2012

CFO	Types of Information
British Columbia/ Yukon	<p>-Ledgers provided as a courtesy, but businesses free to use their own written or electronic records. Ledgers are not retained by the CFO upon business close out; they remain property of the business.</p> <p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after April 5, 2012); transfer reference number (note: only restricted and prohibited firearms after April 5, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
Alberta/Northwest Territories	<p>-Ledgers provided as a courtesy, but businesses free to use their own written or electronic records. Ledgers are not retained by the CFO upon business close out; they remain property of the business.</p> <p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after April 5, 2012); transfer reference number (note: only restricted and prohibited firearms after April 5, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
Saskatchewan	<p>-Ledgers provided as a courtesy, but businesses free to use their own written or electronic records. Ledgers are not retained by the CFO upon business close out; they remain property of the business.</p> <p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after April 5, 2012); transfer reference number (note: only restricted and prohibited firearms after April 5, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
Manitoba/Nunavut	<p>-Ledgers provided as a courtesy, but businesses free to use their own written or electronic records. Ledgers are not retained by the CFO upon business close out; they remain the property of the business.</p> <p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after April 5, 2012); transfer reference number (note: only restricted and prohibited firearms after April 5, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
Ontario	<p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after April 5, 2012); transfer reference number (note: only restricted and prohibited firearms after April 5, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
Québec	<p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number; transfer reference number ; name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
New Brunswick	<p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after May15, 2012); transfer reference number (note: only restricted and prohibited firearms after May15, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
Nova Scotia	<p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition;

	<ul style="list-style-type: none"> ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after April 5, 2012); transfer reference number (note: only restricted and prohibited firearms after April 5, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
<p>Prince Edward Island</p>	<p>-Business ledgers are only turned in to a CFO upon business close-out and stored by the CFO.</p> <p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after April 5, 2012); transfer reference number (note: only restricted and prohibited firearms after April 5, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.
<p>Newfoundland & Labrador</p>	<p>-Ledgers provided as a courtesy, but businesses free to use their own written or electronic records. Ledgers are not retained by the CFO upon business close out; they remain property of the business.</p> <p>-Businesses are required to maintain a written record of:</p> <ul style="list-style-type: none"> ▪ All transactions involving firearms (all classes), their parts, prohibited devices and prohibited ammunition; ▪ Make, model, serial number of the firearm; business' inventory number; registration certificate number (note: only restricted and prohibited firearms after April 5, 2012); transfer reference number (note: only restricted and prohibited firearms after April 5, 2012); name of individual involved in the transaction; individual's firearms licence number; and the date of the transaction.